

The Holy Family Catholic High School: Career Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Technical Education

To further help learners understand and take-up, not just apprenticeships, but wider technical education options such as T-Levels and Higher Technical Qualifications as an 11-16 school we provide at least four encounters for all our students. We provide a minimum of:

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend

We recognise a "provider" as an organisation that offers approved technical education qualifications or their representative, for example an FE college or training provider.

A provider, to whom access is given, must deliver an encounter that includes the following:

- Information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- Information about the careers to which those technical education qualifications or apprenticeships might lead
- A description of what learning or training with the provider is like
- Responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr Wadsworth, Careers Leader,
Telephone: 01405 860276;
Email: wadsworthj@holyfamily.bkcat.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers or for pupils to visit providers in their place of work.

Please speak to our Careers Leader to identify the most suitable opportunity for you. Each request for access to work with our pupils will be assessed on its own merits and the Careers Leader will ultimately will decide if your request is most appropriate for our pupils. If your request is declined, we do welcome further requests for future opportunities.

Grounds for refusing requests for access include, but not limited to: timetable constraints, other approved timetabled activities, health and safety considerations or any activities that may conflict our safeguarding policy.

All year groups have timetabled assemblies on different mornings each week that last 20 minutes. These may be used for whole year group or large cohort interactions. Interactions for smaller groups, or interactions that last longer than the allocated time for assemblies, may be accommodated using drop down lessons. Where possible, all interactions must happen during normal school day hours.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader. Providers are welcome to leave a copy of their prospectus or other relevant course literature.

Previous encounters

We welcome requests from all providers and always try to accommodate any requests wherever possible. We are proud of the Careers Education that pupils receive at Holy Family and try to give our students wide and varied experiences of employers, employees and Further and Higher educational providers.

Past providers have included; The Army, BAE Systems, Bishop Burton College, Cambridge University, Croda, Drax Power, Greencore, HETA, Leeds Trinity University, Network Rail, New College Pontefract, NHS, Selby College, Wyke College and York College to name a few.

Online Encounters

We welcome applications from providers that offer online live encounters.

Destinations Data

Please see our Careers page on the school website for the most recent Post-16 Destination Data

Complaints

Please see the Trust Complaints Policy & Procedure available on the school website if you wish to make a complaint regarding Provider Access.

Approval and review

Approved by Academy Council on January 2023

Next Review: January 2026

Signed:

Headteacher

Chair of Academy Council